

ORGANIZATION: Improving Governance Task Force

**Agenda Amended
3 PM 11 January 24**

MEETING

PUBLIC HEARING (Please circle appropriately)

Date: 12 January 2024

TIME: 4:00 PM

LOCATION: Virtual Meeting via Zoom

PURPOSE: Regular Meeting

REQUESTED BY: John Christensen, chair

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

I. Approval of Minutes 29 December 23

New Business

II. Approve annual Report to the Town

III. Next steps on Survey

- Prompting
- Post on webpage

IV. Dig into next steps

- Locate current guidance
- Two questions: does it exist, is it adequate

V. Comprehensive email list: seems to be essential

<p><u>Back Burner</u> Essentials of training Training materials</p>
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Old Business

VI. Committee list

VII. Other: are we spelling Andy's last name right yet.

Subjects not anticipated by the Chair.